

Meeting Minutes

OEOSC Annual Board Meeting

Monday, January 30, 2017

Fremont Room, 5th Fl, Intercontinental Hotel, 888 Howard St., San Francisco, CA

CALL TO ORDER AT 03:35 PM PST

Donna Howland, Chairwoman of the Board, called the meeting to order.

WELCOME AND INTRODUCTIONS

APOMA, Walt Czajkowski	Edmund Optics, Jay Nelson (Director)
Gordon Boulton	Hal Johnson (Immediate Past Chairman)
Leiner Optics, Dennis Leiner (Director)	NIST, Leonard Hanssen
Norhrop Grumman, Donna Howland (Chairwoman)	Optimax, Jessica Nelson (Chairwoman Elect)
Optimax, Rick Plympton	Triptar, Allen Krisiloff

Quorum achieved 5/8 > 4/8 (50%)

RECORDING SECRETARY

Jessica Nelson

ADOPTION OF AGENDA (AGENDA ITEM 2)

Motion by Leonard H. Second by Walt C. Passed 100%

APPROVAL OF MEETING MINUTES FROM 2016 FEB 15

Allen K. couldn't find a copy of the minutes to project. A motion was made to approve the hand written attendance list from last year. Motion by Dennis L. Second by Jessica N. Passed 100%.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director's Report was reviewed without questions or comments.

ANNUAL FINANCIAL REPORTS

Allen Krisiloff presented the financial reports since Bill Royall, Treasurer, was absent.

During 2016 a large fraction of arrears payments were collected. On a cash accrual basis, we are in the black for the first time in 4 years.

Jayson Nelson questioned the budget figures for 2017's income. He observed that the figure for participation fees was assuming that the collection of a large amount of arrears would continue, even though most arrears payments have now been collected.

Additionally, missing from the budget, it was noted, is the price levied by ANSI for the audit of ASC OP that will be conducted in June of this year.

Approval of the budget was postponed to a letter ballot, if necessary. In the meantime, the old budget will be applied to the new year. This will give Allen Krisiloff and Rick Plympton time to review the budgetary figures and assumptions.

OEOSC MEMBERSHIP

Membership has decreased slightly. Several organizations will not be renewing this year, for example, OPIA, the Optical Products Industry Association. OPIA is now part of LPA, Laboratory Products Association. Their primary focus is on medical laboratories. Several microscope companies are still members. Stan Schwartz (Nikon) and Allen Krisiloff will be engaging them about their concerns and interests.

There is strong interest from Microsoft, Google, Oculus, 3M, and several other companies in the augmented and virtual reality community that are interested in starting a standards committee. An organizational meeting is scheduled for Feb 1.

PRODUCTS AND OUTREACH

Jessica will talk to colleagues about panel discussion at IODC.

Dave might offer some courses at IODC.

RICHIE YOUNGWORTH'S RECORDED PRESENTATION

Everyone appreciated Richie's presentation and noted that the problems we face are difficult to solve. With regards to low interest in participation, it is hard to identify one reason. Perhaps we can provide more financial help for smaller companies. Someone noted that some larger organizations, like Optimax, APOMA, and The Vision Council pay sponsorship level dues to help balance the OEOSC's budget. We should look for more such members to fund specific programs.

SLATE OF CANDIDATES

Dennis Leiner (Chairman Elect), Rick Plympton (Treasurer), Adam Phenis (Director), Jay Nelson (Director), Michael Vitale (Director).

Election by acclamation. Moved by Walt C. Second by Dennis L. Passed 100%.

NEXT MEETING AT PHOTONICS WEST 2018

Motion by Rick P. Second by Dennis L. Passed 100%.

ADJOURNMENT AT 5:25 PM PST

Moved by Walt C. Second by Jay N. Passed 100%.

MEETING MINUTES APPROVED JAN 29, 2018